



Ref. No. : MEMO/029/2008
To : All Members
From : Kitty Chan - Education Sub-Committee Chairman
Date : 25th July 2008
Page(s) : 2

Dear All,

Re: CPD Course – Estate Planning

In order to arrange quality CPD course for our members, we are glad to announce that we have co-organized with the Vocational Training Council for a CPD course in August 2008.

The course details are summarized as follow:-

Course Title : **Estate Planning**

- methods for property transfer at death
- distribution of estate without a will (intestacy)
- wills drafting
- validity of a will
- estate planning by trusts
- special topic of estate planning and case study

Course Date : 15th August 2008 (Friday)
Course Time : 6:30pm – 9:30pm (3 hours) [*registration will be started at 6:00pm*]
Course Venue : VTC Tower, 27 Wood Road, Wanchai, Hong Kong
(Please check the exact venue on 9/F of VTC Tower on the course day.)

Medium of Teaching : Cantonese
Credits : 3-hour IA CPD Credits
Dress Code : At least smart casual
Administration Fee : HK\$150 for PIBA members; HK\$210 for non-PIBA members
Enrolment Deadline : 14th August 2008 (before 2:00pm)

The enrolment is made on a first-come-first-served basis. Members who are interested in the above course are advised to enrol as soon as possible by filling in and returning the attached *Reply Slip* to our Secretariat before the specified deadline. Please be reminded to enclose a crossed cheque made payable to **Professional Insurance Brokers Association** in the amount of HK\$150.00 for PIBA members or HK\$210.00 for non-PIBA members. The administration fee is non-refundable.

The above course is subject to 3-hour IA CPD credits and a course certificate will be issued afterwards to each participant upon successful completion of the course. Please be reminded that **full and strict attendance is enforced.**

Best regards,

(for) Kitty Chan
Education Sub-Committee Chairman
KC/TC/HH/kc

Page 1 of 2

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