

# CHECKLIST FOR TECHNICAL REPRESENTATIVE REGISTRATION

Name of Company: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

<b>Staff Use Only</b>	
Application Date: _____	Registration No.: _____
Status: <u>      </u> APPROVED / DECLINED <u>      </u>	Approval Date: _____

Note: Please file the supporting documents in accordance with the index numbers.

## 1. Particulars of Applicant

<u>No.</u>	<u>Document</u>	<u>completed</u>	Staff Use Only	
			<u>Received Date</u>	<u>Remarks</u>
1.1	<b>Form Duly Completed</b>	<input type="checkbox"/>		
1.2	<b>HKID Copy</b>	<input type="checkbox"/>		
1.3	<b>Academic Proof Copy (Form 5)</b>	<input type="checkbox"/>		

## 2. Type of Application

<u>No.</u>	<u>Document</u>			
2.1	<b>Line of Business</b>	<input type="checkbox"/> General	<input type="checkbox"/> Long Term (excluding Linked )	<input type="checkbox"/> Long Term (including Linked )
		<input type="checkbox"/> By exemption	<input type="checkbox"/> By exemption	<input type="checkbox"/> By exemption
		<input type="checkbox"/> Copy of proof	<input type="checkbox"/> Copy of proof	<input type="checkbox"/> Copy of proof
		<input type="checkbox"/> By examination	<input type="checkbox"/> By examination	<input type="checkbox"/> By examination
		<input type="checkbox"/> Copy of proof	<input type="checkbox"/> Copy of proof	<input type="checkbox"/> Copy of proof

## 3. CPD Programme Record

<u>No.</u>	<u>Year</u>	<u>Requirements</u>	<u>Remarks</u>
3.1	<b>Previous Calendar Year</b>	<input type="checkbox"/> $\geq 10$ Hours	
3.2	<b>Registration Record</b>	<input type="checkbox"/> PIBA <input type="checkbox"/> IARB <input type="checkbox"/> CIB	
		3.2.1.Registration Period	
		3.2.2.De-registration Date	

## 4. Fees

<u>No.</u>	<u>Item</u>	<u>Amount</u>	<u>Cheque No</u>	<u>Bank</u>	<u>Bank-in Date</u>
4.1	<b>Registration Fee</b>	<input type="checkbox"/> General - HK\$200			
		<input type="checkbox"/> Long Term (excl. LLT) - HK\$200			
		<input type="checkbox"/> Long Term (incl. LLT) - HK\$800			